

Arroyo Vista Charter School
T.E.A.M. Council Meeting Minutes
September 24, 2020

1. Call to Order

Arnold called the meeting to order at 4:02 pm.

Staff Voting

Leticia De Los Santos
Arnold Fenton
Jane Glickman
Dawn Gregory
Ann Marie Kolaric
Melanie Jimenez
Magaly Lawson
Hilary Remsbottom

Parent Voting

Carolina Santiago (A)
Gabriel Martin (A)
Eve Harrison (A)
Kellie Johnason (A)
Jacqueline Gonzalez
Fernanda Rugama
Jessica Neamon (A)

Staff Alternates

Jenny Ingram
Yesenia Mendoza
Lauren Shepherd

Parent Alternates

Karla Chinn
Mellinda Barajas (A)
Cindy Saenz (A)

Administration/Non-Voting

Kristin Baltierra
Juan C. Ricoy

2. Pledge of Allegiance

Arnold led the TEAM Council in the Pledge of Allegiance.

3. Approval of the Agenda (Information)

A copy of the meeting agenda was shared with the TEAM Council. A request was made to amend the agenda to include a conversation of the reopening of schools. Arnold moved to amend the agenda, seconded by Jane. There was no discussion and the motion carried.

4. Amendment of August 27, 2020 Minutes

A copy of the minutes from August 27, 2020 was shared with the TEAM Council with amendments that needed approval. Dawn moved to approve the amendment, seconded by Jane. There was no discussion and the motion carried.

5. Approval of the Minutes of August 27, 2020

A copy of the minutes from the August 27, 2020 was shared with the TEAM Council. Leticia moved to approve the minutes, seconded by Fernanda. There was no discussion and the motion carried.

6. SEL Training for Mr. Tandy & Mrs. Real (Action)

Juan shared information about an upcoming SEL training. Given the pandemic situation, a training is being offered to counselors to help them address potential issues being brought up in the lives of students because of the pandemic. This training would provide Mr. Tandy and Mrs. Real with additional resources to further support students during this time. It is an online

training. The cost of the training is \$49 for each of them to attend. Arnold moved to approve the training, seconded by Leticia. There was no discussion and the motion carried.

7. TEAM Council Membership (Information)

Leticia briefly discussed changes to the TEAM Council roster and welcomed the new TEAM Council members.

8. TEAM Council Bylaw Review (Information)

A copy of the TEAM Council bylaws was shared with the TEAM Council. Leticia shared that after reviewing with administration, there may need to be revisions as we move forward. Juan shared that there are some things that should be updated in order for the bylaws to meet the needs and real practices of TEAM Council. It will be discussed in future TEAM Council meetings. Jane asked if we are working to align more closely to the charter. Juan replied that we want to adapt as the charter is revised. Arnold asked for clarification on specific things that need to be revised. Juan pointed out how it structures membership is not necessarily how we set up membership. Members should review the bylaws in order to help propose revisions.

9. Charter Renewal (Information)

Jane shared this was to be a brainstorming session for charter renewal. She asked for clarity on the timeline for renewing the charter so that there can be whole school discussions and allowing for buy in with renewed charter. Juan shared that they want to start having conversations with several stakeholders and share some of the ideas they have already. The charter renewal needs to be approved by the end of the 2020-2021 school year. Juan shared that work will be done on the charter renewal over the course of the school year. Jane asked specifically for a calendar, given how time consuming the process is to write the renewal. Juan shared that there is no calendar yet, but they can create one once a group is put together to work on the charter renewal. Some aspects of renewing the charter may be able to be discussed virtually with stakeholder groups. Arnold asked if we would be able to expand the amount of staff members that can be a part of rewriting the charter, and Juan said that aspects could be delegated to smaller groups. Jane expressed concerns with breaking it into smaller groups given how previous charter renewal groups were not as successful as one group having hard conversations together. Arnold shared the concerns with ensuring that we are having hard conversations to ensure the success of the charter renewal. Jane asked if this item would rollover to the next meeting. Juan shared it would be helpful to have this as a future agenda item in order to provide an update to the TEAM Council on where we are at in the charter renewal process.

10. Reopening of Schools (Information)

Arnold shared about a variety of conversations he has had regarding a piece of information that schools could be reopening in October. Juan shared there are negotiations currently going on between CVESD and CVE regarding the possibility of reopening in consideration of where we stand with public health guidelines. Most of the zip codes in Chula Vista are in the purple tier, however the AVCS zip code is in the red tier. Juan indicated he is not part of the negotiations and said several things (nothing specific mentioned) would need to be in place in order to reopen. Juan introduced Jorge Mora to the TEAM Council (CVESD Director of HR) who is on the negotiations team. Jorge shared that Dr. Escobedo will be sending out a community letter with current thinking regarding reopening of schools soon, but at this time there is nothing

concrete in place for reopening. Jorge also shared that negotiations with the union will have an impact on the plans for reopening. Jorge shared that Dr. Escobedo is having a townhall meeting to share information on October 2. Jorge shared one possible option of reopening that is being discussed. One possible reopening date is October 26. This is a target reopening date for return but it would only be for some students (assuming nothing changes drastically with the current trend of COVID-19 cases). Students would come on campus Monday through Thursday, and Friday would be a deep cleaning day. Special Education and grades TK-2 would return first. Jorge reminded the TEAM Council that this is currently only a discussion and nothing is set in stone. Dawn shared she saw a document about the number of cases per zip code and her concern of how classrooms are super spreaders. She shared it is a huge concern with middle school given the range of zip codes for the students who are part of AVCMS. Magaly shared her concerns and worries as a Kindergarten teacher not only for her students but also the health of our staff and our own families. Magaly asked for clarification on the upcoming townhall meeting that Dr. Escobedo is having on October 2. Jorge shared there will be multiple townhall meetings- there would be a townhall for staff and one for parents. Jorge shared that the townhall meetings are to share the best thinking at the time of the meetings and negotiations with the union will affect what may be shared at the townhall meetings.

11. Learning Continuity and Attendance Plan (Action)

A copy of the Learning Continuity and Attendance Plan was shared with the TEAM Council. Arnold moved to approve the plan, seconded by Melanie. Juan shared that drafts of this plan were shared with the TEAM Council and went over it with the TEAM Council during the meeting. Juan shared AVCS was given money from the CARES act to help mitigate the learning loss due to the COVID-19 pandemic. This money was part of a crisis fund. Normally, TEAM Council would meet to approve budget items, however this plan does not affect the general annual budget. These funds are specific to mitigating learning loss and supporting students during distance learning. Juan walked the TEAM Council through the different aspects of the plan, including stakeholder group input, in-person offerings for students, and distance learning. Juan shared some dollar amounts are either projected amounts or purchases that have already been made (if there was a decimal amount). Juan shared that some purchases are important moving forward should students and staff return to campus (such as certain PPE and document cameras). Arnold asked for clarification regarding the phrasing of commitment to purchase devices for K-1st. Juan shared that they have been purchased but may not be here for a while and we are currently short on devices for our enrollment numbers. Arnold also asked for clarification regarding home visits and tutoring support. Juan shared only administration is cleared for home visits and administration is planning home visits to see how they can provide extra support to certain students. Tutoring support could be providing instructional aides for the students who need it, such as literacy support, but it is something they are planning for in the future. Lauren asked about stakeholder engagement that surveys were taken of staff needs, however the only survey she knew of was the survey for her specific training and asked for direction on where the surveys are for staff from the district and our school site could be found. Kristin shared that the site level survey was for the TEAMS training but that that survey had questions that extended beyond the TEAMS training. Lauren expressed that there is ambiguity with saying staff needs when the surveys sent were solely for training needs. Kristin revised the document to reflect that the surveys were only for staff training needs. Karla asked for further information on teacher training and the Distance Learning Playbook. Juan shared a variety of platforms teachers are

using to deliver content and provide an online classroom experience for students. The Distance Learning Playbook was looked at as a staff and discusses what it takes to provide a full day of learning online. Lauren said the training only covered a review of each chapter of the book, and that there was very limited hands-on practice and strategies provided to teachers. Karla asked for clarification specifically on teaching strategies, not necessarily platforms. Dawn shared that there are many great online platforms and would discuss with her team what additional supports they may need. Arnold shared that the trainings teachers had were mostly on platforms but not necessarily best practices for online learning or how to allow for students to meaningfully engage in their learning. Jane shared that the majority of the trainings were district provided, not necessarily site provided, but largely independent of teachers to seek out and access on their own. Jenny shared that many teachers are trying to adapt and change how they are teaching to try to engage students as much as possible, but there is currently not much more literature or studies available to us at this point. Juan continued to walk the TEAM Council through the Learning Continuity and Action Plan. Juan shared the total amount budgeted for us to receive is \$354,097 and our current projected expenditure based on the current plan is \$354,476.46. Arnold asked for clarification on what we are voting on with this plan. Juan shared that this document would be sent to the district, as they are holding AVCS accountable for putting it into place. Juan shared that we would be voting on this document as it currently stands, including the revision Kristin made. There was no further discussion and the motion carried.

11. Principal's Report (Information)

Juan shared information on a few of topics with the TEAM Council.

- a. PTA Kona Ice: PTA hosted an event with Kona Ice in the school parking lot. Several families attended the drive-thru fundraiser.
- b. Possible Reopening: Juan was going to share about this during the principals report, but we covered it earlier in the meeting.

12. Public Communication (Information)

Arnold shared that no public communication items were submitted prior to the start of this TEAM Council meeting.

13. Future Agenda Items

The next meeting is scheduled for October 22, 2020. Future agenda items include charter renewal, the election of officers (chair, vice chair, and secretary), DAC/DELAC, the reopening of school, and reviewing proposed revisions to TEAM Council bylaws.

14. Adjournment

Magaly moved to adjourn the meeting, seconded by Jacqueline. There was no discussion and the motion carried. The meeting adjourned at 5:19 pm.