

Arroyo Vista Charter School  
T.E.A.M. Council Meeting Minutes  
January 28, 2021

**1. Call to Order**

Arnold Fenton called the meeting to order at 4:02pm.

Staff Voting	Parent Voting	Staff Alternates
Leticia De Los Santos	Carolina Santiago	Jenny Ingram
Arnold Fenton	<del>Gabriel Martin</del>	Yesenia Mendoza
Jane Glickman	<del>Eve Harrison</del>	Lauren Shepherd
Dawn Gregory	Kellie Johanson	
<del>Ann Marie Kolarie</del>	Jacqueline Gonzalez	Parent Alternates
Melanie Jimenez	Fernanda Rugama	Karla Chinn
Magaly Lawson (A)	Jessica Neamon	Mellinda Barajas
Hilary Remsbottom		Cindy Saenz
		Administration/Non-Voting
		Kristin Baltierra
		Juan C. Ricoy

**2. 2. Pledge of Allegiance**

Arnold Fenton led the TEAM Council in the Pledge of Allegiance.

**3. 3. Voting Member Appointment (Information)**

Mr. Martin has not attended for 6 months. His position has been terminated. Karla Chinn will assume Parent Voting Duties.

**4. Approval of Agenda (Action)**

Leticia De Los Santos motioned to approve. Lauren Shepherd seconded. Motion carried unanimously.

**5. Approval of the Minutes of December 10, 2020 (Action)**

Dawn Gregory motioned to approve. Arnold Fenton seconded. Karla will amend misspelled references to Lauren Shepherd. Motion carried unanimously.

**6. Safe School Report (Action)**

Presented Safe School Goals to ELAC, PTA, and staff. Need to approve and send goals to the district by tomorrow (1/29/2021).

**Committees**

- Programs adapted for hybrid and distance learning. Only monitoring 5% of students that ACVS has concerns with.
- Establish a wellness committee by June 2021.
  - Mrs. Denn is the lead wellness coordinator.
  - Could overlap with (MTSS) Multi-Tier System of Support.
  - *Action Item: Update verbiage to reference 5th grade resources.*

- Mental Health Awareness and Access
  - **Action Item: Include Parent Liaison to committee.**

#### Goals for Physical Environment

- School and Classroom Environment
  - District (Videos, and PowerPoints) is creating collateral to help standardize spacing and engagement guidance.
  - **Action Item: Add general rule that student and teachers should be spaced 6 feet apart – not just within the classroom.**
- School and Classroom (Disinfecting and Hygiene)
  - In between cohorts, the custodian will go through and disinfect between cohorts.
  - Pillars do not include testing or vaccine for school admin, staff, and teachers at this time.
  - **Action Item: Update the Objectives to reflect that (a) materials such as gloves and other physical deliverables will be in the class by Feb 1; and (b) teachers will be trained on procedures at least 1 week before students arrive to class.**
  - **Action Item: Remove “only” on the 4th bullet (Students notified to use hand sanitizer, only when a sink is not available). Students can use hand sanitizers even if a sink is available. Suggested language: Students notified to use hand sanitizer when a sink is not available.**
  - **Action Item: Update bullet 6. Replace “on a regular basis” with “based on posted schedule”. Suggested language: Shared use spaces, such as lunch tables and bathrooms are disinfected based on posted schedule.**

#### Drop-off and Pick-Up Procedures

- Staggered Schedule
- Temperature check
- Students directed to markers
- Teachers will walk the students to class
- No designated snack or recess time
  - Teachers can take students outside for a break – will need designated areas for playtime/recess.
  - **Action Item: Council Members agreed to help test parking lot and drop off procedures before kids return to school.**

Magaly Lawson motioned to approve the Safe School Report with adjustments. Lauren Shepherd seconded. Motion carried unanimously.

#### 7. Professional Development for Dual Immersion Teachers (Action)

- Cost: \$25 for single day. \$30 for both days. Teachers will get subs for the Friday portion.
- Objective: Teaching dual immersion in a distance learning setting.
- All DI parents and students are free to attend (no cost).
- Yessenia Mendoza – Wants to find additional resources/methods to incorporate additional practice. Is on the wait list for the training.

- Glickman – Non-DI teachers also need additional training. Kristin Baltierra will explore other training options.
- Arnold Fenton suggested that teachers that attend professional development give a readout.

Jane Glickman motioned to approve the Professional Development for Dual Immersion Teachers. Karla Chinn seconded. Motion carried unanimously.

## 8. Charter Renewal Update (Information)

- Glickman - Cleaning up language and revising verbiage re: Element A. Meeting twice a month.
- Target completion date for draft: 1<sup>st</sup> quarter next academic year (2021 – 2022). Presented to District by the 2<sup>nd</sup> quarter (2021 – 2022)

## 9. DAC/DLAC Report (Information)

### Meeting Highlights

- Superintendent Escobedo instructed schools to continue to prepare for hybrid learning. But schools will not open until Chula Vista moves to the Red Tier.
- Governor Newsom released positive budget (pending approval).
- Budget advisory meeting on 1/27.
- Internet safety workshop.
- District communications - Parent engagement liaison.
- Distance learning support.
- Full calendar (2021 – 2022) posted to the CVESD
- State offering grants to school to expedite reopening. CVESD is not applying to the grants. The cost of the testing is more than the value of the grant.

## 10. Budget (Information)

Leticia Reviewed budget spreadsheet. Some of the line item questions included: (Lightning Thief books for 6th grade; Ink for Printers – Classroom Printers; Dry Erase Erasers – They will be distributed)

- **Action Item: Juan Ricoy to confirm whether AVCS should receive a refund from Mystery Science since AVCS is using the District's license.**
- Curriculum Associates – iReady. iReady doesn't provide a lot of value but required due to MOU compliance.
- **Action Item: Juan Ricoy to explore if AVCS can opt out since we are a charter.**
- What are rules for teacher reimbursement (Lottery)?
  - Some expenses don't look like it is related to curriculum (student academic use).
  - Want to understand the guidelines.
  - Per Kristin Baltierra, the Curriculum and Instructional Assessment Team creating guidance related to teacher expenses.
- Action Item: Mr. Ricoy to communicate to teachers that they should reach out to him if they have expenses (and there is budget).
- It does not look like the LCAP will be cut so layoffs may not happen. Mr. Ricoy will review recommendations since notifications must go out by March 15th.

- *Action Item: Open LCAP staff reduction recommendation discussions to stakeholders (ELAC, Team Council, Staff) – especially staff. Recommendations will be reviewed at the February Team Council meeting.*

### **11. Principal's Report (Information)**

Budget Advisory (Mellinda Barajas)

- Budget reductions due to reduced expenditures for utilities and \$570K in services
  - Enrollment in 2020 – 2021 decreased by ~1000 students – especially within the TK- 2 population
  - Stimulus funding will be made available (e.g., air quality improvements)
  - 2020 – 2021: \$9.5M budget cut
  - 2021 – 2022: \$10M budget cut
  - LCAP – Input from stakeholders
- Reopening plan for 3 – 6 will be evaluated once K- 2 plan is implemented.

### **12. Public Communications (Information)**

No public submissions.

### **13. Future Agenda Items**

- Revisit LCAP recommendations re: cuts at the February 2021 meeting.
- School Reopening (Informational)
- Charter (Informational)
- Data impacting LCAP goals

### **14. Adjournment**

Jane Glickman moved to adjourn the meeting. Melinda Barajas seconded the motion. The meeting adjourned at 6:02pm.